



Rules Regarding Non-Official Recording and Broadcasting of DHC Public Meetings By Tape, Film, Social Media or Other Means

Effective February 26, 2019

A. Definitions.

1. "Audience" is those persons who attend a public meeting but are not a member of the public body holding the meeting nor an employee attending the meeting in an official capacity.
2. "Broadcasting" is the distribution of audio or video content to a dispersed audience via any electronic mass communication medium.
3. "Chairperson" is the person who officiates over the meeting. The Board President is the chairperson of the meetings of DHC's Board of Commissioners.
4. "Public meeting" is a meeting of a public body of DHC as defined by the Michigan Open Meetings Act, MCL 15.261 through 15.275 as amended from time to time.
5. "Public body" consists of the appointed board, committee or commission members holding a public meeting.
6. "Recording" is a non-official duplication of sound or image by any mechanical means including, but not limited to, photography, audiotaping or videography.
7. "Special accommodations" include special or additional seating, lighting, designated space for microphones or recording equipment, access to electrical power, and accommodations necessary or desirable for the recording and/or broadcasting of a public meeting.

B. Policy.

It is DHC's policy to cooperate with representatives of the print and broadcast media and with other members of the public who wish to record and/or broadcast public meetings by tape, film or other means, so long as said recording and/or broadcasting is not disruptive to the meeting.

Any person may record the proceedings of a DHC public meeting by tape, film or other means subject to the Rules of Procedure in "C" below.

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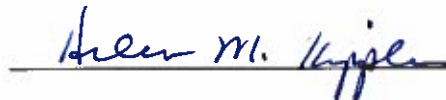
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C. Rules of Procedure.

1. No recording and/or broadcasting shall be allowed unless the person seeking to record and/or broadcast a public meeting notifies the Executive Director, or designee, at jacksont@dhcmi.org or (313) 877-8608, of his or her intent to record and/or broadcast the meeting at least one (1) business day before the meeting. Further, requests for special accommodations must be made to the Executive Director, or designee, at least two (2) business days before the meeting.
2. The chairperson may, in his or her sole discretion, grant any special accommodation requests.
3. The chairperson may designate a location for recording and/or broadcasting equipment, restrict the movements of individuals who are using the recording and/or broadcasting equipment or take other steps that are deemed necessary to preserve the decorum of the meeting and facilitate the conduct of business.
4. At the start of any meeting which is to be recorded and/or broadcast, the chairperson shall notify the audience of the recording and/or broadcasting.
5. The chairperson may prohibit the recording and/or broadcasting of any audience member who objects to the recording and/or broadcasting.
6. The chairperson may impose additional rules or limitations on any recording and/or broadcasting, as he or she deems necessary or appropriate to preserve the orderly operation and decorum of the meeting.
7. The chairperson shall order the immediate termination of any recording and/or broadcasting which is disruptive to the meeting.
8. No recording shall be used for a commercial for profit enterprise, without the written approval of the chairperson and the Executive Director.
9. Nothing in these rules shall be deemed to grant permission to publish or broadcast the recording of any individual.

PROMULGATED BY: Helen M. Kipplen, Interim Executive Director



2/21/19
Date